INSTRUCTIONS FOR MULTIMEDIA EQUIPMENT
RICE LIBRARY

Locate the Sharp remote. It should have a RED button (STANDBY) and a GREEN (ON) button at the top of the remote. This is the projector remote, you will use this remote to toggle to and from different inputs.

Here is a list of all inputs and their uses.

- Input 1: Images are projected from instructors’ workstation or laptop computer onto the screen.
- Input 2: Images are projected from the document camera onto the projected screen.
- Input 4: Images or movies are shown from the DVD or VCR tapes onto the projected screen.

How to Use the Workstation Computer or Laptop Computers
1) Turn power ON to LC-data projector, using the LC-data remote control, point the remote at the projector on the ceiling. The light on the bottom of the LC-data will turn green. It will take a minute for the projector to turn on completely.
2) Using the LC-data projector remote, push the INPUT 1 button until INPUT 1 is displayed.
3) Select Computer on the Receiver selector knob. <The receiver must be powered up for sound>
4) If using a laptop computer, connect it to the VGA cord that is labeled LAPTOP on the workstation.
5) Check to make sure the power to your computer is turned on.

How to Use the Document Camera
1) Turn power ON to LC-data projector, using the LC-data remote control, by pointing the remote at the projector on the ceiling. The light on the bottom of the LC-data will turn green. It will take a minute to warm up and be displayed on the screen.
2) Using the LC-data projector remote, push the INPUT 2 button until INPUT 2 is displayed.
3) Turn power ON to the Document Camera, by pushing the Green power button on the lower left of the Document Camera.

How to Play VCR Tapes or DVD’s
1) Turn power ON to LC-data projector, using the LC-data remote control, point the remote at the projector on the ceiling. The light on the bottom of the LC-data will turn green. It will take a minute for the projector to turn on completely.
2) With the LC-data projector remote, push INPUT 4 until INPUT 4 is displayed.
3) Select VCR or DVD on the Receiver selector knob.<The receiver must be powered up for sound>
4) Locate the VCR/DVD combo player and turn the Power to ON.
5) Insert your VCR tape or DVD into the player and press play.

How to Set Volume for Sound to Computer & VCR/DVD’s
1) Locate the receiver which is below the VCR/DVD combo player.
2) Turn power to the receiver to ON.
3) There are two knobs on the front of the receiver:
4) The smaller knob is the Input Selector.
   - For Computer audio turn the Selector knob to Computer
   - For VCR/DVD audio turn the Selector knob to VCR or DVD
   The larger knob is the volume control.

Please be sure to turn off all equipment in the workstation, as will as the LC-data projector on the ceiling, when you’re finished!

If you need assistance, or have any questions, call: ITS Technical Help Desk: 464-1838